

CCPS Security and Emergency Response

Goal

To provide a safe and secure learning environment for all students.

Security can be inconvenient

Balance security and efficiency

Cannot completely lockdown schools and operate

Visitor Management

- Standard practice for ALL visitors and parents
- Visitors are expected to use the intercom system
 - No answer - call the schools main number (posted by the intercom)
 - Will be asked your reason for the visit
 - Report directly to the main office
- Do not hold the door open for other visitors
- Beyond the main office
 - Will be required to show valid govt. issued photo ID
 - No ID – not permitted to go beyond main office without escort

Special Circumstances

- Visitor management system might not be used for large events like assemblies, etc.
- Schools may require a RSVP for such events
- Elem. Schools may use blocks of time for visits during events like field day

Standard Response Protocol (SRP)

- Critical incidents trigger one of 5 actions
 - Hold
 - Secure
 - Lockdown
 - Evacuate
 - Shelter
- Administrators and staff are trained on the SRP annually
- Staff also receives additional training for active assailants
- Schools to drill these actions in various forms (required by law)
- Most actions precautionary

Parent Expectations

- Receive notification from Central Office
 - As soon as possible – accurate information must be obtained
 - Remain by phone or email for updates/instructions
- **DO NOT GO TO THE SCHOOL UNLESS INSTRUCTED**
 - Many actions are precautionary - school will return to normal activity
 - No access to students until situation is rendered safe
 - Responding to school compounds issues for staff and emergency responders
- **DO NOT CALL THE SCHOOL FOR INFORMATION**
 - Staff are busy handling incident
 - Updates will be sent via School Messenger



HOLD

Internal situation (medical emergency, hazmat spill, etc.)

Actions:

- Clear the hallways and remain in room
- No one enters the area in which isolation has been implemented
- Conduct business as usual within held room or area
- May be localized to one area or entire school



SECURE

External Threats or Police Activity in Area

Actions:

- Verify all exterior doors are closed and locked
- No outside activity
- No one comes in or out of building
- Classes may change – students may move around in building

THIS REPLACED THE OLD SRP TERM OF LOCKOUT

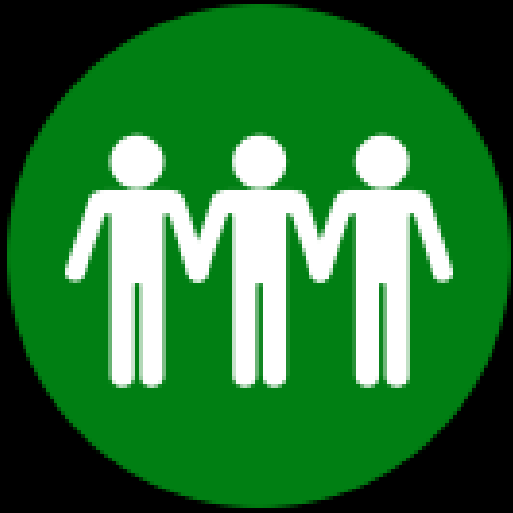


LOCKDOWN

Internal Threats – Trespasser or Assailant

Actions:

- Close doors (doors are staged in the locked position)
- Fortify doors – barricade or tie off as appropriate
- Move away from doorway – out of sight from hallway
- Quiet – phones silenced and no talking
- Evacuate through primary or secondary exit - if safe
- Students stuck in hallway – evacuate through nearest safe exit



EVACUATE

Directed - fire, gas leaks, bomb threat or other internal issues

Actions:

- Evacuate through nearest safe exit
- Move to predesignated locations
- May reenter building if determined safe by fire department



SHELTER

External – Chemical spill, severe weather

Actions:

- Remain inside the building
- Take specific actions due to threat i.e., tornado
- Depending on incident students may eventually be evacuated

Reunification

If students are evacuated to another location:

- Guardians will receive specific instructions for student pick up or transportation via school messenger
- **Make sure you bring photo identification when picking up your student**
- Accountability is very important
- Guardians should exercise patience

School Resource Officers (SRO)

Primary Responsibilities:

- Provide security
- Handle crimes that schools would normally request police response
- Develop positive relationships with students (mentor)

Will not be used for or in lieu of school discipline

See CCPS - Security website for specific roles and authority for SROs

Security Initiative

- Middle schools without a permanent SRO's will have deputies assigned on overtime
- All schools will continue to receive routine patrols by law enforcement officers

“See Something, Say Something” “Don’t Repost”

Reporting

- Don’t delay
- During normal schools hours – report to school administrators
- After hours – report to local law enforcement
- Social media threats should be photographed, or screen shot
- Never repost or spread rumors

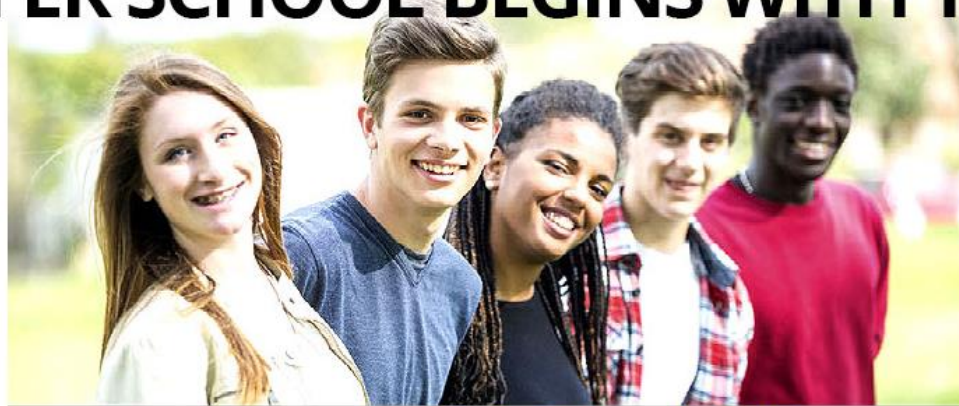
All threats are treated seriously

- Collaborative Investigations – school admin., school security and local law enforcement
- Most are unsubstantiated

Safe Schools Maryland Tip Line

#SAFE
SCHOOLS
MARYLAND

833-MD-B-SAFE
A SAFER SCHOOL BEGINS WITH YOU.



Download the **SafeSchoolsMD** app



Security is Everyone's Responsibility

Concerns should be brought immediately to the attention of:

- Your respective school administrators
- SROs or other local law enforcement
- (Acting) Supervisor of Security and Emergency Management

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